

Senior Tribute Ad Page Info for C/O 2025

Land O' Lakes High School *Alligate* Yearbook

PHOTOS AND MESSAGE DUE NO LATER THAN DECEMBER 2, 2024. [Mark your calendar!]

The Senior Tribute Page section of the yearbook is a tradition at LOLHS consisting of pictures and messages from- loved ones looking to honor their seniors. Listed below you will find prices and sizes for the senior pages. We have a limited number of pages dedicated to senior tributes. They sell out very quickly, so don't wait; reserve your page today!

Important information, please READ CAREFULLY:

1. Complete the order form below and **EMAIL IT IN/SEND IN with payment** to reserve your page. **YOU MUST TURN IN THE ORDER FORM - EVEN IF YOU PAY ONLINE through RYCOR!**
2. When submitting the order form, message, and photos - make note of the photo you want featured/largest. You may submit order form, message, and photos by one of the following methods:
 - a. **Digitally: Attach the completed form below, copy of receipt, photos, and message. Include your student's name and 'Senior Tribute' in the subject line of the email.**
 - Photos should be submitted digitally and individually as a .jpeg or .png file on a flash drive, or you can send via ONE email all at once.
 - Photos from a social media account may not have the required pixels needed to be published; please refrain from using them, especially for your feature photos as they most often cannot be stretched to a larger size.
 - Do not submit collages of photos. We design the layouts as part of our yearbook design.
 - b. **Paper/hardcopy: Place completed order form below, copy of receipt, photos, and message in a clearly marked envelope labeled with student name and student#. SUBMIT in room 522 or front office ATTN: Mrs. LaBarbara.**
 - If paying by check, include student name and number on the check.
 - Old photos CAN be scanned at a store, such as Walgreens, and saved digitally to a flash drive.

PLEASE NOTE:

- ★ We reserve the right not to print a photo we deem inappropriate. If more than allotted photos are sent in, we reserve the right to choose which are included. If no feature photo is indicated, we will choose one to feature.
- ★ Do not submit collages; we scan, crop and layout as part of our design process for the book's overall theme.
- ★ Proofread your message. We copy and paste/type it as it is given.
- ★ **Failure to submit photos, messages, and balance by the DECEMBER 2nd deadline may result in loss of the reserved page.**
- ★ A digital proof will be sent to the email you provide below. You have five business days to respond, if not, the page will go to print. Any additional changes you request made after the first proof will have a 24-hour deadline for you to approve. **Please make sure to print your contact info legibly and accurately.**

-----Cut here and retain top portion for your records-----

****ORDER FORM DUE AT POINT OF SALE. PLEASE EMAIL WITH COPY OF RECEIPT****

Check one: [There is limited space for wording. The more words, the smaller the font.]

_____ 1/2 Page Color (8x5) \$100.00 (submit 5 Photos) 125-word message
_____ Full Page Color (8x11) \$200.00 (submit 10 Photos) 200-word message
_____ Submitted Digitally? _____ Submitted hardcopy?
_____ Check here if this is a surprise for your student

[include printout of payment]

Amount Enclosed _____ Cash / Check# _____ OR Date payment made on ACORN _____
Student Name _____ Student # _____ English Teacher _____
Parent Name _____ *Email Address _____
Cell Phone _____ *Text okay? Yes No

* While you may reach me by phone, I have found with the volume of parents and students I speak with, text or email communication is most effective.

Please note: The yearbook is a student produced publication. No refunds will be given for minor errors.

Alligate Staff Use ONLY

Photos submitted: Yes / No Format and Message OK: Yes / No Proof sent to parent date: _____

Approval from parent date: _____ Page Completed By: _____ Date: _____