

**Land O' Lakes High School Student Council Executive Board Application
2023-2024**

Description

Student Council focuses on leadership training through practical experiences. Students utilize after school time to organize and coordinate school-wide activities and unity. **Even if you are not placed in an executive board role, ALL students are encouraged to attend and participate in student council activities.** Members will plan events such as school-wide community service events, prom, school spirit events, Homecoming Week and Spirit Days, as well as many other events. We meet every Tuesday, after school, in Room 409.

Executive Board Positions

Position	Eligibility	General Description of Duties
President	Senior; StuCo experience required.	Helps create the meeting agendas and calendar and runs StuCo meetings, advocates for the entire student body, acts as the representative for all students in meetings with SAC and administration, maintains communication between Exec Board and sponsors, participates in StuCo project committees, develops and maintains one Student Council initiative, and fulfills other school duties as assigned by sponsors.
Vice President	Junior, Senior; StuCo experience required	Assists the president in matters above in case of presidential absences or designation, oversees projects maintained by exec. Board and updates the Council on those projects, participates in StuCo project committees and initiatives, develops and maintains one Student Council initiative, and fulfills other school duties as assigned by sponsors.
Secretary	Sophomore Junior Senior; StuCo experience preferred	Takes meeting notes, maintains/monitors communication with the community, maintains attendance and members, calculates membership eligibility, keeps track of special orders, participates in StuCo project committees, and fulfills other school duties as assigned by sponsors.
Historian	Sophomore Junior Senior; StuCo experience preferred	Takes pictures at school and StuCo events, documents StuCo initiatives, records memorable items, and maintains/monitors communications with the community along the Secretary, serves as the liaison between StuCo and yearbook committee, and fulfills other school duties as assigned by sponsors.
9th, 10th, 11th, 12th Grade Ambassadors (Traditional Only)	Freshman Sophomore Junior Senior (Traditional Only)	Ambassadors serve as the link between their class, StuCo, and Administration; advocates for their cohort, announces important information and surveys to the cohort, encourages and motivates participation from their cohort, contributes/leads Student Council designated projects, develops and maintains at least one Student Council initiative, and fulfills other school duties as assigned by sponsors, President, or Vice President.
IB Ambassador	IB Junior or Senior only	Link between pre-IB and IB classes, StuCo, and Administration; advocates for Pre-IB and IB cohorts in addition to the responsibilities listed above, announces important information and surveys, encourages and motivates participation within the programme, contributes/leads Student Council designated projects, develops and maintains a least one Student Council initiative on unity, and fulfills other school duties as assigned by sponsors, President, Vice President or IB Coordinator.

Please keep this page for your records

YOU MUST TURN IN A COMPLETED APPLICATION IN ORDER TO BE CONSIDERED

Return completed application online or to Mrs. Hiltz in Room 409 by **Friday, August 25th, 2023**

NO applications will be accepted or considered after this deadline.

Student Council Executive Board Eligibility

- Candidate must have a weighted GPA of 3.0
- Candidate complete all entire candidate procedures (see below)
- Candidate must sign and abide by the LOLHS Code of Conduct within the Online Student Planner
- Candidate must maintain “on track” status. This includes meeting required for attendance, GPA, and discipline
- Candidate must have the availability to participate and engage in 85% of student council events. (Each student is responsible to participate in Student Council activities, meetings and events. Each Student Council member is expected to be an active participant.) If expectations are not met, the officer is subject to removal from office.
- A complete application must be turned in by Friday, August 25th 2023, which includes candidate information, campaign materials, typed essay. Letters of Recommendation will be submitted by the recommender.

Candidate Procedures and Important Deadlines

Step 1: Complete application. This includes: Candidate information, essay questions, teacher recommendations, student and parent signatures. Recommendations should be submitted to Mrs. Hiltz, not the candidate. **DUE: Friday, August 25th, 2023**

Essay Questions

Please type your responses and submit with the completed application.

1. Why do you want to be a Student Council Executive Officer? **2.** What office do you desire to hold, and why? **3.** What qualities do you think you can bring to the Student Council? **4.** What would you like to see the Student Council do, and how can you see it through? **5. For current Exec Board Members only** - Explain your contributions to Student Council during the 2022 - 2023 school year and how that has prepared you for a leadership position in the 2023 - 2024 school year.

Step 2: Create and submit a campaign video. The video must be 1 minute or less and include: 1. the name of the candidate; 2. desired executive board position; and 3. reasons why the candidate should be elected. Creativity and professionalism are encouraged. Campaign videos must be uploaded to GoogleDocs OR Office 365 in MP4 format and SHARED with the following email: acontrer@pasco.k12.fl.us. In addition to the mandatory campaign video, you may also submit campaign posters. Campaign posters must be printed to submit and MUST be school appropriate, or they will not be displayed. Campaign posters are due IN PERSON to Mrs. Hiltz. **DUE: Friday, August 25th, 2023**

Step 3: Interview Process. Interviews for President, Vice President, Secretary, and Historian will be conducted from **application submission through September 1st, 2023.** Please check YOUR SCHOOL EMAIL for information on interview scheduling.

Step 4: Elections. Student body voting for ambassadors will occur September 5th and 6th.

Step 5: Executive Board Announcement. The new executive board officers will be announced by **Friday, September 8, 2023.** Exec board role must be accepted within 24 hours of the announcement. Check the Land O' Lakes Website and listen to the daily announcements. Time of announcement is TBA.

Step 6: Mandatory Executive Board Meeting. Tuesday, September 12, 2023. If you miss this meeting, you will forfeit your position.

Detach and return the remaining part of the packet to Mrs. Hiltz in 409 by August 25th, 2023

Candidate Information

Name: _____ **23-24 Grade Level:** _____

Desired Position: _____

Would you like to be considered for other positions? _____

Home Address: _____

City: _____ **Zip:** _____

Student Phone Number: _____

Student E-Mail Address: _____

Parent(s) Name(s): _____

Parent E-Mail(s): _____

Parent Phone Number: _____

Birthday: _____ **Shirt Size:** S M L XL XXL Other: _____

Current Weighted G.P.A. (n/a for Freshman): _____

Teachers Completing Recommendation Forms: _____

List other clubs you to which belong and any officer titles: _____

Student/Parent Agreements

I understand that I must maintain a certain GPA per semester to remain a member of the Student Council Executive Board. I also understand that I am expected to take part in and initiate Student Council committees and activities, and I am expected to be present and active within those committees. I understand Student Council will be a time-consuming activity, and I am expected to participate and be present at 85% of events.

Student Signature: _____ Date : _____

I understand Student Council will be a time-consuming activity and will require my full commitment to the organization, its ideals, and activities. I understand if I am granted into the Student Council Executive Board, I may be required to participate during the summer, outside of class time, and/or before and after school. I understand that if I am accepted into the Student Council Executive Board, I will be held to a higher standard as a role model for my school, peers and community. Upon any instance in which I use poor judgment, which violates the LOLHS Code of Conduct, I am subject to removal from Student Council Executive Board immediately. I also understand if I do not remain a committed and active member of the Student Council, I will be flagged and potentially removed from the organization with no chance to return the following year.

Student Signature: _____ Date: _____

Parent Signature: _____ Date: _____

Final Understanding

I understand that as an applicant for an officer position if I do not meet the above qualifications, I will be denied office. I understand I must meet all LOLHS Student Code of Conduct standards and maintain officer duties or my office position is subject to termination. I understand if I am granted office:

- *I will participate in activities during the summer, outside of class period, and/or before school*
- *I also understand that I am subject to attend leadership retreats.*

Student Signature: _____ Date: _____

Student Council Executive Board Candidate Teacher Evaluation

Candidates: Detach this form to give to your recommending teachers.

Teachers: Do not give it to the student to return due to confidentiality. **Please return to Ashley Hiltz's mailbox by September 1, 2023.** Thank you!

This is a *confidential* recommendation for a Student Council Executive Board Officer. Officers are responsible for initiating, organizing, and facilitating various school events. Please keep this in mind as you are evaluating the candidate.

Student's Name: _____

Teacher Completing Form: _____

How long have you known this student? _____

Please rate the student based on the following areas by circling the numbers available:

1 = Do not recommend; 2 = Hesitantly recommend; 3 = Somewhat recommend 4 = Recommend 5 = Highly recommend

Attendance	1	2	3	4	5
Initiative	1	2	3	4	5
Trustworthiness	1	2	3	4	5
Cooperation	1	2	3	4	5
Attitude	1	2	3	4	5
Responsibility	1	2	3	4	5
Class Grade	1	2	3	4	5

Comments on the above areas:

Teacher Signature: _____

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